

WORK EXPERIENCE PROGRAM

The Work Experience Program enables students to undertake unpaid work experience. The program is voluntary and does not contribute to degree requirements. Both your organisation and students benefit: you benefit by obtaining new insights, and diverse talent; and students progress their professional development by gaining new awareness, knowledge, networks and skills.

BENEFITS FOR YOUR ORGANISATION

- Access to new ideas and perspectives
- Staff development through coaching/ mentoring opportunities
- Valuable assistance in projects, research or events
- Identification of new talent
- Raised profile in the community
- Increased interest in your industry
- Possible establishment of a graduate recruitment strategy

RANGE OF PLACEMENTS

Student activities and timing is directed by your organisation's needs.

Placements can be completed either in a block period or spread over time (for example, full time for a few weeks or one day per week over 3 months).

Students come from the range degrees offered at Flinders University.

HOW IT WORKS

1. Advertise your placement
2. We promote your placement opportunity to students
3. We support suitable, interested students to express their interest
4. You can select from a pool of interested students, or we can recommend a student to you

ROLE OF HOST ORGANISATION

As host you will:

- nominate a student supervisor to assist the student learn in a supportive atmosphere
- ensure the placement meets the requirements of the Fair Work Act 2009*
- provide a general orientation to your organisation site, business, rules and objectives
- under supervision provide access to experiences, equipment and information necessary

NO COST

There is no cost to host a student.

Any work-related expenses need to be met by the host organisation

INSURANCE

A student on placement is covered by your organisation's volunteer insurance or Flinders University can provide insurance cover at no cost. (conditions apply)

Host organisations are required to hold a minimum public liability insurance of \$10,000,000.

ENQUIRIES

Please contact the Work Experience and Industry Liaison Officer:

(08) 8201 2832
workexperience@flinders.edu.au

*For more information, the 'Unpaid Work' fact sheet is available at the Fair Work Ombudsman's website, or ask us for a copy.

THE CAREERS AND EMPLOYABILITY CENTRE

WHAT WE CAN DO FOR YOU

The Careers and Employability Centre builds relationships with the business, not for profit and the public sectors to facilitate the professional skill development and employment of our students and recent graduates - the future workforce. We provide a variety of opportunities for you to connect with students:

Employ

Advertise your vacancy

Send targeted email/mail outs to students

Engage

Raise your profile

Mentor a student

Attend a careers event or expo

Hold an employer 'Pop-Up' information session on campus

Advertise a volunteering opportunity

Contact

Careers and Employability Centre

Flinders University

(08) 8201 2832

careers@flinders.edu.au

www.flinders.edu.au/careers

GPO Box 2100, Adelaide SA 5001

FLINDERS GRADUATE QUALITIES

Flinders University aims to inspire its students to achieve at the highest possible level, and to go beyond the familiar and achieve the extraordinary.

Our graduates:

- are knowledgeable
- can apply their knowledge
- communicate effectively
- work independently
- are collaborative
- value ethical behaviour
- connect across boundaries

Our courses are informed by the needs of industry and employers to deliver graduates who meet the requirements of tomorrow's workforce.

